



# Community Rail Partnership

## Annual General Meeting Minutes

**Date:** Thursday 11 June 2020

**Place:** Online-Microsoft Teams, invites from Alan Neville

**Time:** AGM 1315 to 14:15

<b>Invited:</b>	<p>Aaron Taffera – (AT) Chair, ESLCRP and Line Group South          Tracey Vobe - (TV) Suffolk County Council, Vice Chair, ESLCRP          Carolyn Barnes – (CB) East Suffolk Council          Michael Newsham – (MN) Ipswich Borough Council          Claire Kendall –(CK) ESLCRP Officer          Graham Newman – (GN) Chair, Line Group East          Trevor Garrod – (TG) Acting Chair, Line Group North          Alan Neville – (AN) Community and Customer Engagement Manager, Greater Anglia          Paul Webster – (PW) Operations Manager South, AcoRP          Chris Wheeler-(CW) Line group south member</p>
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Item	Time	Item Description	Lead
		<b>Annual General Meeting</b>	
1.	1315	Welcome and Introductions; receipt of apologies -MN sent apologies, no contact from CW	AT
2.	1317	Declarations of Interest -TG chair of ESTA -GN chair of Felixstowe Travelwatch and County Councillor	AT
3.	1319	Election of Officers -Thanks by all to AT & TV for all hard work & dedication so far. AT stepped down as chair, CK asked for nominations, GN proposed AT again, TV seconded. TV (rep SCC)stepped down as vice-chair, CK asked for nominations. AT proposed TV, GN seconded. All agreed.	AT
4.	1321	Annual Report TV showed AT's video report for 2019/2020 (currently unlisted on utube) <a href="https://www.youtube.com/watch?v=N9PFmk_NGwo">https://www.youtube.com/watch?v=N9PFmk_NGwo</a> . Able now to put on website and circulate with boards unanimous approval. All praised AT's fine job & thanked him. TV circulated to board members.	AT
5.	1325	Approval of minutes from the AGM 13 <sup>th</sup> June 2019	AT

		Circulated by CK prior to meeting (written by AT). Approved by TV, TG seconded.	
6.	1330	Matters Arising Nothing to report	All
7.	1335	<p>Financial Update TV shared financial statement for 2019/20 just before meeting. CB asked if ESDC can be changed to ESC (East Suffolk Council) on statement. TV to change.</p> <p>-AT asked about extra £6,600 contribution to CRP from GA. The total Funding income from GA (TOC) therefore should be £39,600 instead of the itemised amount of £30,000. AT &amp; TV to investigate how to invoice GA for extra amount as possibly this needed to happen in April with regular invoice.</p> <p>PW asked AN if the core funding for CRP's can go ahead as the DfT may have to agree this due to Emergency Measures Agreement (EMA) until 20/09/20. AN thinks no problem, he will find out.</p> <p>GN asked TV if funding still able to come from SCC for CRP work, TV confirmed no problem.</p> <p>-PW says SCC still hasn't invoiced CRNetwork for ESL posterboards and asks TV to invoice ASAP otherwise they have to close that funding. This was approx £345 for Melton gardens instated in 2018 &amp; £3,560 for poster cases in 2019. AT &amp; TV to liaise and make sure invoice sent for correct amount.</p>	TV
8.	1340	<p>CR Network Update (formally AcoRP) PW-Accreditation successfully completed for ESLCRP, funding now increases and greater CRP credibility with partners.</p> <p>PW reminded that CRNetwork awards still open until Monday. The awards ceremony can hopefully still go ahead in real life, albeit a low-key version, but CR Network investigating how to do this virtually if proves impractical in person.</p> <p>PW advised CK &amp; AT about free webinars about award entries, media writing skills (June) and positive SM presence (July). CK will try to attend.</p> <p>PW reminded that grants are available, especially the integrated transport fund to link walk-bus-train-cycle last mile. Funding for work &amp;/or research. CK to investigate if can</p>	PW

		<p>use for Westerfield cycle project she's pursuing.  Focus on working with various ANOB's &amp; national parks and a new guide has been published online in resources section.  New guide to working with young people in draft phase, to be published July 2020  AN thanked CR Network for their weekly briefs, contained links and info are used in his own GA adopter briefs.  GN asked PW about consultation re 'moth-balled trainlines' ie restoring closed train lines. Bids for this being put in now until 19/06/20 but another 3<sup>rd</sup> round of bidding will be around November. TG stated that Leiston branchline is the only feasible case for re-opening a twice hourly service to Saxmundham with one going through to Ipswich. Largely dependent on if Sizewell C goes ahead. Local study 10 years or so back on this subject but unsure if published. CB stated that Sizewell C not moved to 'next stage' yet. AT asked if this should extend to Aldeburgh. TG advised all to focus on Leiston as twice the population and Aldeburgh former line largely built on (was there an action to note here, will anyone investigate?)  CK asked if Halesworth-Southwold Narrow Gauge Railway (HSNGR) ever viable and a possibility for this. TG thinks not.</p>	
9.	1355	<p>Greater Anglia Update  -AN stated travel restrictions enforced due to coronavirus but safety of staff and customers is a priority.  -Phase 1 restrictions started 23/03/20 when all but essential journeys by key-workers cautioned against and a approximate Sunday service was implemented to allow for logistics of staffing etc. Most ticket offices shut or heavily reduced hours. DfT Emergency Measures Agreement (EMA) in place quickly which allowed all TOCS to focus on safety rather than revenue loss. This agreement is in place until 20/09/20. Safety paramount-seats taped up, posters/stickers and queuing systems installed and encouragement of contactless payment to promote social distancing.  Implemented swift refund process. Passenger number are approx 95% down.  -Phase 2 started 18/05/20 with a more or less Saturday service and some ticket offices re-opened but still a 95% drop in passengers. Fogging guns used to disinfect trains.  Masks for colleagues issued and note that masks will be</p>	AN

compulsory from 15/06/20 under 'Infectious Diseases Act'.  
Much praise on social media for rail workers as key workers.  
Low levels of infection within rail industry.

-Phase 3 & beyond, possible 1m social distancing rule to be considered by Government soon which will ease things considerably, both for transport & for business. The 2m rule will make normal travel impossible for now.

AN attended recent Abellio conference which focussed on re-building and encouraging travel & stated how important CRP's & station adopters will be in promoting this.

Integrated travel will be a key part of this to keep pollution levels through car use down. Also rail electrification hopefully back on the agenda.

Performance-great performance in the 2 ½ months until now.

97.3% ran to time in 1<sup>st</sup> period

95.6% ran to time in 2<sup>nd</sup> period

Currently over 97% in this period

Fleet & infrastructure all with minimal problems

Station Adoption-strict instructions not to meet in groups and follow government guidance therefore minimal activity over previous few months. GA now have 246 adopters at 110 stations

Most notable and active on our patch of late are Sandy/Laura at Westerfield and Sally-ann at Saxmundham.

Lots of positive press stories, links with national wellbeing campaigns such as Volunteers and National Wildlife week. Great public feedback during lockdown period for key worker rail staff. AN kept in touch and interacted well with adopters and interested parties via weekly briefs that already attract a wide & varied audience. Those in receipt, praised these briefs for their benefit to adopter wellbeing, requests were made by other board member for these updates also.

Stations:

Saxmundham-car park well underway and all work to station hopes to be completed by the end of 2020

Halesworth- signage ready to be installed when possible

Derby Road -waiting shelters will be installed now in autumn (further delayed due to lockdown)

		<p>Ipswich-possible cycle facility provision through DfT funding. TV asks AN to clarify, CK needs to speak with Stuart Freer from GA to find out details)</p> <p>TG asked about possible increased fare evasion due to tickets being currently unchecked on trains. AN responded that many stations now have ticket barriers but for those without, there is a chance of higher evasion rates but for now, GA prefers to prioritise safety of staff and passengers. Passenger numbers are being hand counted by platform and gate line staff where possible.</p> <p>AN also stated that county lines drug dealers are being easily targeted by police on public transport at the moment as nowhere to hide. This is one positive to emerge from the pandemic.</p> <p>GN commented that the X7 bus from Felixstowe was picking up all passengers who would usually catch the 0747 and 0928 Felixstowe-Ipswich services, currently suspended due to coronavirus. The X7 bus service is thriving.</p>	
10.	1410	Any other urgent business None	All
	1430	<b>Close</b>	